SEAGATE OF HIGHLAND CONDOMINIUMS, INC.

Minutes for Board of Directors Meeting
Tuesday, April 18, 2017 at 2:00PM

Call to Order - The Board of Directors Meeting was called to order by Ray Hopkins, and seconded by Peter Zinno at 2:01 PM.

Roll Call/Establish Quorum – Board members present were Ray Hopkins, Tony Santella, Ben Bishkoff, Peter Zinno present with Rick Nelson absent. Also present was Manager, Felix Martinez.

President's Report - Ray Hopkins gave his President's Message.

Treasurer's Report – Ben Bishkoff gave the Treasurer's Report

Minutes –
A **Motion** to accept the 2017 Budget Meeting and Board Meeting Minutes from Oct. 11, 2016 and the Board Meeting Minutes from January 12, 2017 was made by Ray Hopkins, seconded by Tony Santella and passed in favor 4 to 0 with Rick Nelson absent.

Old Business –
A **Motion to Ratify** decision to temporarily allow the Chamber's moving POD unit to be onsite over the weekend was made by Ben Bishkoff, seconded by Peter Zinno and passed in favor 4 to 0 with Rick Nelson absent.

The Board discussed the Delray Beach Fire Dept. inspection and requirements.

The Board discussed the Smoking designated areas allowed at Seagate.

A **Motion to Ratify** decision to accept the Docks & More Proposal for $130,500 was made by Ben Bishkoff, seconded by Tony Santella and passed in favor 4 to 0 with Rick Nelson absent.

A **Motion** to accept the Jerry's Casual Patio Furniture proposal for $6,600 was made by Peter Zinno, seconded by Ray Hopkins and passed in favor 4 to 0 with Rick Nelson absent.

The board discussed spending sign-off levels for the Manager and the Board for items within the budget.

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A **Motion** to allow the manager to sign-off on proposals up to $5,000 and require a Board vote on any proposal over $10,000 for Budgeted items only was made by Ben Bishkoff, seconded by Ray Hopkins and passed in favor 4 to 0 with Rick Nelson absent.

A **Motion** to accept the Blue Works proposal to scope the vertical sewer stacks in all buildings at $1,135 per day was made by Peter Zinno, seconded by Ben Bishkoff and passed in favor 4 to 0 with Rick Nelson absent.

The Board discussed Electrical Engineering needs for Seagate.

A **Motion** to authorize the investigation of electrical engineers was made by Peter Zinno, seconded by Ben Bishkoff and passed in favor 4 to 0 with Rick Nelson absent.

A **Motion** to accept the South Florida Web Advisors proposal to set up a new Seagate website for $900 set-up fee and $40 per month was made by Peter Zinno, seconded by Tony Santella and passed in favor 4 to 0 with Rick Nelson absent.

New Business / Open Forum -
Debbie Cotter shared comments about patio furniture.
Dick Arlen shared comments about the pool.
Greg Hosch asked some questions about the reserves.
Kay Boyle shared concerns about smoking areas.

Adjournment – The meeting was adjourned at 3:16 PM by Ray Hopkins.

Respectfully submitted,

Jack Cotter
Secretary